



**WAVOO WAJEEHA WOMEN'S COLLEGE**

**OF ARTS AND SCIENCE, KAYALPATNAM**

**(Affiliated to Manonmaniam Sundaranar University, Tirunelveli)**

**Run by Wavoo SAR Educational Trust**

**(Minority Institution)**

**REPORT ON THE ACADEMIC  
AND ADMINISTRATIVE AUDIT**

**2020 – 2021**



## **Report on the Academic and Administrative Audit**

### **2020- 2021**

The audit was done based on the following parameters:

#### **I. Curriculum**

- ❖ The curriculum of the Mononmaniam Sundaranar University is often updated to keep pace with changing industry requirements.
- ❖ Academic calendar is prepared by all the departments which comprises curricular, co-curricular and extracurricular activities
- ❖ Subject-wise teaching plan is prepared and systematized record of the topics covered in the classes is maintained on a regular basis therein.

#### **Suggestions:**

- Consider implementing a curriculum that balances theory and practical learning.
- By incorporating more hands-on activities, such as laboratory experiments, field trips, and project-based assignments, students can gain a deeper understanding of the subject matter and develop essential skills for real-world applications.
- This approach will enhance student's learning experiences and better prepare them for their future careers.

#### **II. Teaching**

- ❖ The college follows guidelines & policies to fulfill national commitment by giving admission to diversity of students, which include General/SC/ST/ OBC/ women/ differently able economically weaker section/ Minority community etc.
- ❖ At the beginning of each academic year, learning abilities of the students are judged through screening process and proper measures are taken to bridge the knowledge gap between students having different levels of academic capacity.
- ❖ Extra care is taken of Slow Learner Students, by giving them remedial coaching whereas Advanced Learners are provided with supplementary tools.

### **Suggestions:**

- Encourage the implementation of active learning strategies, such as group discussions, debates, case studies, and hands-on projects, to actively engage students in the learning process.
- These interactive methods enhance student participation, critical thinking, and problem-solving skills while making the learning experience more enjoyable and effective.

### **III. Learning**

- ❖ Faculty members receive training on online teaching methodologies and are provided with technical support to navigate the digital platforms
- ❖ Evaluation methods have also been modified to suit the online learning environment. Traditional exams and tests have been replaced with online assessments.
- ❖ Projects, presentations, and online discussions are used to evaluate students' understanding and participation.
- ❖ Faculty members received training on online teaching methodologies and are provided with technical support to navigate the digital platform

### **Suggestions:**

- The quality of education can be improved by investing in teacher training programs and providing incentives to attract and retain talented educators.
- Integrating vocational training into the curriculum can equip students with practical skills and increase their employability.
- Online courses, virtual classrooms, and e-learning platforms can widen access to quality education, especially in remote areas, by leveraging technology.

### **IV. Evaluation**

- ❖ Ensuring that educational institutions are inclusive and diverse can create an enriching learning environment that prepares students for the real world.
- ❖ Continuous internal assessment plays a crucial role in evaluating students' performance.
- ❖ Evaluation methods must be modified to suit online learning.

### **Suggestions**

- Students should prioritize learning and personal growth while keeping exams in perspective as part of their educational journey.
- The focus on rote learning and memorization rather than conceptual understanding can hinder critical thinking and problem-solving skills.
- The promotion of multilingual education can assist students in overcoming language barriers and in achieving a greater degree of success in their studies.

### **V Research**

- ❖ Active participation and involvement in research by faculty in the form of paper publication and presentation
- ❖ Well-equipped and excellent infrastructure in an institute motivates both faculty and students to engage in research activities.
- ❖ The availability of resources and support fosters a research-oriented culture, leading to increased research productivity and innovation within the institute.

### **Suggestions:**

- Organize an annual research conclave or symposium where students can present their research findings and exchange knowledge with their peers.
- Involve successful research-oriented alumni to share their experiences and insights, inspiring current students to pursue research.

### **VI. Extension**

- ❖ Offer an extensive selection of engaging extension activities and opportunities for students to explore and nurture their interests beyond academics.
- ❖ With a wide array of clubs, sports teams, cultural organizations, charity projects, academic research initiatives, and various community engagement programs. The college fosters an environment that encourages personal growth, social responsibility, and a well-rounded educational experience for all students.

### Suggestions

- Ensure that students know the available extension activities through orientation programs, brochures, websites, and campus-wide announcements.
- Establish partnerships with local non-profits, businesses, and community organizations to create opportunities for students to engage in meaningful projects.

### VII. Student Support Systems

- ❖ Various sports are offered to students at the intercollegiate, district, state, national, and international levels
- ❖ Apart from academics, the college conducts various indoor and outdoor cultural, sports, educational, and social activities for the development of the students.

### Suggestions

- Establish a dedicated placement cell to assist students with their career aspirations and job placements.
- Ensure that the academic schedule allows students to balance their studies with extension activities without conflicts.

### VIII. Infrastructure

- ❖ College have also installed scanner, printer, and photocopy machines in the office and exam department for smooth functioning
- ❖ College also has 02 UPS systems for uninterrupted power supply.
- ❖ The college also has a Basketball court, Volleyball ground, and Cricket ground for outdoor games.

### Suggestion

- Colleges should invest in upgrading their infrastructure, providing state-of-the-art facilities, and creating a conducive learning environment.
- This includes expanding library resources, improving internet connectivity, and ensuring well-maintained sports facilities for holistic development..

## **IX. Governance**

- ❖ The management guides the administrative team to work in consonance with the Mission and Vision of the college
- ❖ IQAC meets periodically to monitor progress and suggest strategies.
- ❖ The college has effective welfare measures for teaching and nonteaching staff like - Free transport facilities, Teachers' Day celebrations, Faculty Development Programmed, Healthy and hygienic work environment, Leaves are provided as per policy etc.

### **Suggestions:**

- Colleges should focus on providing students with comprehensive career counseling, organizing regular job fairs, inviting industry experts for guest lectures, and establishing strong ties with corporate companies to improve placement opportunities.
- It should establish mentorship programs, student clubs, and recreational activities to foster a sense of belonging among students.

### **Conclusion:**

In conclusion, the COVID-19 pandemic has forced colleges and universities to adopt online teaching and evaluation methods. While this mode of learning has its challenges, it provides a way to continue education while prioritizing the health and safety of students and staff. As the situation evolves, institutions are continually adapting and improving their online teaching strategies to ensure quality education during these uncertain times.

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